



## **2026 Fall Intern**

### **Position Overview**

The Finance & Operations Intern will support cross-functional efforts across finance, operations, and project development. This position offers hands-on exposure to the renewable energy industry and the opportunity to contribute to real projects that advance the company's mission. The ideal candidate is detail-oriented, analytical, and eager to learn about the financial and operational aspects of solar energy development and asset management.

### **Key Responsibilities**

- **Asset Financial Management:** Build and maintain a centralized document tracking key information for each solar site, including offtake, key dates, contracts/agreements, PPA terms, lease terms, and site specifications.
- **Vendor & Customer Contacts:** Build out comprehensive vendor and customer contact listings for use across the organization.
- **Financial Data Entry:** Perform data entry for bills, banking transactions, and related financial records.
- **Password Management Setup:** Set up and organize a company password manager to centralize and secure credential storage.
- **Operations Support:** Assist with process documentation, internal reporting, and coordination across finance, engineering, and operations teams.
- **Cross-Team Collaboration:** Participate in internal meetings, contributing ideas and insights to improve workflow and efficiency.
- **AI & Finance Workflow Optimization:** Support the exploration and implementation of AI tools to automate and improve finance workflows, identifying opportunities to streamline data entry, reporting, and reconciliation processes.
- **Research & Project Support:** Provide research and project support as needed, including other duties as assigned.

### **Qualifications**

- Currently pursuing a Bachelor's or Master's degree in Business, Finance, Environmental Studies, Economics, or a related field.
- Strong analytical and organizational skills with attention to detail.
- Proficiency in Microsoft Excel and PowerPoint (experience with Smartsheet, Salesforce, or similar tools is a plus).
- Excellent written and verbal communication skills.
- Self-starter with the ability to manage multiple tasks and deadlines.



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- Demonstrated interest in renewable energy, sustainability, or infrastructure development.
- Interest or coursework in data analytics, artificial intelligence, or process automation is a plus.

### **What You'll Gain**

- Hands-on exposure to renewable energy finance, including how solar assets are structured, financed, and managed.
- Learn how to navigate and extract key information from complex documents like contracts, PPAs, and leases, and how to design scalable, organized systems for tracking information.
- Mentorship and networking opportunities within a dynamic and growing team.
- Opportunities to contribute meaningfully to real-world projects advancing clean energy deployment.
- Experience applying AI technologies to real-world business and operational challenges in renewable energy, including exposure to data automation, predictive analytics, and workflow optimization.

Please note that we have a strong office culture at NuGen, and while we are open to some remote work, we strongly recommend candidates work primarily from our office in Providence, RI. We believe this will provide the best internship experience.